

Dear Parent/ Carer

Year 12 'Virtual' Parental Consultation Evening - Thursday 24th April 2025

I would like to invite you to attend the Year 12 Parental Consultation Evening being held on **Thursday 24th April 2025 from 4.30 – 7.00 pm**. This evening is also for Year 12 resit students. These meetings with subject staff will offer an important opportunity to reflect on how the students have settled into their studies so far this year. Contact between parents and teachers is essential at this stage. If, however, you are not able to attend an appointment, I would expect the student to still attend to receive feedback on their progress.

Booking Your Appointments:

Parents' Evening will use the video conferencing element of 'School Cloud'. On the day of the event, you will need to have access to the Internet and log into the same system to attend your virtual appointments via a computer, laptop, mobile device or tablet. Please be aware that you will only be able to log into one device, so you will all need to be together to share and participate in the conversation. To log in and book these appointments, please follow this link: <https://longsandsacademy.schoolcloud.co.uk/>. You will be asked to log in using the correct details that the school has on record for you as the parent/carer. If you encounter any problems with this, please request help from Mrs Walton by emailing elizabeth.walton@astrea-longsands.org.

When you have logged in, it will give you the option to select either automatic or manual appointments. If you select automatic, your appointments will be generated for you, if you have opted for manual, then you can select times that best suit your availability. [A short guide on how to book appointments can be viewed here.](#)

The booking system will open on Thursday 27th March 2025 at 6:00 pm and the appointments will be approx. either 5 or 10 minutes in duration. Please note, the software starts your five-minute slot at the time of your appointment and will automatically disconnect when your booked session has expired. This has the benefit of ensuring that timed slots do not over run, but please forgive us for possibly having to cut short a conversation, as this function is automatic and the teacher does not have the ability to extend the booked time slot.

There will be a high demand for appointments for this event, therefore, to avoid any disappointment I would advise booking your appointment slots as early as possible. **Only one parent should make an appointment, but another parent can be invited to join the meeting using the instructions in the following link.** <https://support.parenteveningsystem.co.uk/article/862-video-appointments-parents-how-to-invite-another-parent-guardian-to-join-your-appointments>

Please do email Mrs Walton via elizabeth.walton@astrea-longsands.org or call the Sixth Form 01480 223377 if you have any further queries. We look forward to seeing you on Thursday 24th January.

Yours sincerely



Mr J Myhill-Johnson
Assistant Principal – Head of Sixth Form