

2nd December 2024

Dear Parent/Carer

Year 13 Virtual Parent Consultation Evening – Thursday 19th December 2024

I would like to invite you to our Year 13 Virtual Parent Consultation Evening on Thursday 19th December 2024 which is taking place from 16:30-19:00. The evening will provide you with the opportunity to discuss your child's academic progress alongside their attitude to learning in a range of subjects.

The Parent Consultation Evening will use the video conferencing element of 'School Cloud'. On the day of the event you will need to have access to the Internet and log into the same system to attend your virtual appointments via a computer, laptop, mobile device, or tablet. Please be aware that you will only be able to log into one device, so you will all need to be together to share and participate in the conversation.

To log in and book these appointments please follow this link: <https://longsandsacademy.schoolcloud.co.uk/>.

You will be asked to log in using the same details that the school has on record for you as the parent/carer. If you encounter any problems with this, please email Mrs Walton on elizabeth.walton@astrea-longsands.org

When you have logged in you will be given the option to select either automatic or manual appointments. If you select automatic, your appointments will be generated for you; if you have opted for manual then you can select times that best suit your availability. [A short guide on how to book appointments can be viewed here.](#)

The booking system will open on Tuesday 3rd December at 18:00 and the appointments will be 10 minutes in duration. **Please note, the software starts your 10-minute slot at the time of your appointment and will automatically disconnect when your booked session has expired.** This has the benefit of ensuring that timed slots do not over run, but please forgive us for possibly having to cut short a conversation as this function is automatic and the teacher does not have the ability to extend the booked time slot.

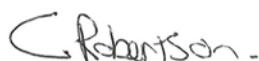
There will be a high demand for appointments for this event, therefore, to avoid any disappointment I would advise booking your appointment slots as early as possible. **Only one parent should make an appointment, but another parent can be invited to join the meeting using the instructions in the following link.**

<https://support.parenteveningsystem.co.uk/article/862-video-appointments-parents-how-to-invite-another-parent-guardian-to-join-your-appointments>

If you are not able to make an appointment with a particular teacher it may be that they are not available for that specific time. However, please do not hesitate to contact the teacher using the enquiries email address above if you would like to discuss your child's progress.

Your child is expected to accompany you during these scheduled meetings as they are an integral part of the discussion to maximise their potential. We look forward to seeing you on Thursday 19th December 2024.

Yours sincerely



Mr C. Robertson
Head of Sixth Form